



New Prince Shri Bhavani Arts and Science College

Affiliated to the University of Madras | Accredited by NAAC with 'A' grade | ISO 9001:2015 Certified

Patel Road, Medavakkam, Chennai - 600 100.

DEPARTMENT OF COMMERCE, CORPORATE SECRETARYSHI, ACCOUNTING & FINANCE ACADEMIC PLANNER 2022 - 2023	
MONTH	ACTIVITY PLANNED
JULY	➤ Departmental meeting ➤ Subject Allocation ➤ Finalization of Time Table ➤ Submission course plan ➤ Classes commenced for II year & III year
AUGUST	➤ Classes commences for I year ➤ Orientation class for I year ➤ Plan to conduct Seminar ➤ CIA-I for II-year, III year & II PG ➤ Add on course for I year, II year & III year ➤ Guest lecture
SEPTEMBER	➤ Student activity ➤ University result analysis of submission of report ➤ Mentor Counselling ➤ CIA-II for II-year III year & II PG ➤ CIA-I for I year UG&PG
OCTOBER	➤ Department meeting for model exam ➤ Plan to conduct Seminar
NOVEMBER	➤ CIA III for I year, II year and III year ➤ Remedial classes for slow learners ➤ Submission of CIA register ➤ University theory exam begin



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DECEMBER	➤ Department meeting (Subject allocation for next semester) ➤ Preparation of workload & time table ➤ Submission of course plan. ➤ College reopens for even semester.
JANUARY	➤ Plan to conduct Seminar ➤ CIA I for I year, II year and III year ➤ Internship training ➤ Guest lecture
FEBRUARY	➤ CIA II for I year, II year & III year ➤ Mentor Counseling ➤ Plan to conduct Seminar ➤ Inter Collegiate Competition COM-GALA2K23
MARCH	➤ CIA II for I year, II year & III year ➤ Department Meeting ➤ Remedial classes for slow learners ➤ Student Activity ➤ Model Exam
APRIL	➤ Submission of CIA Register ➤ University Exam begins ➤ Preparation of library books and faculty requirements ➤ Preparation of Department budget
MAY	➤ Summer Vacation

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PRINCIPAL

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