



# New Prince Shri Bhavani Arts and Science College

Affiliated to the University of Madras | Accredited by NAAC with 'A' grade | ISO 9001:2015 Certified

Patel Road, Medavakkam, Chennai - 600 100.

## DEPARTMENT OF BIOTECHNOLOGY

### ACADEMIC ACTIVITY CALENDAR

2023-2024

Month	Activities
June-2023	<ul style="list-style-type: none"><li>• Departmental meeting.</li><li>• Finalization of time table &amp; work load</li><li>• Plan to conduct Add on course for III year students</li><li>• Allocation of class mentors</li><li>• To start Theoretical and Practical's classes</li><li>• Plan to conduct the regular class</li></ul>
July-2023	<ul style="list-style-type: none"><li>• Allocation of class mentors.</li><li>• Plan to conduct Add on course for I &amp; II year students</li><li>• To conduct Alumni Talk</li><li>• To conduct Mentor counseling</li><li>• Plan to conduct workshop</li><li>• Conducting of CIA-I</li></ul>
Aug- 2023	<ul style="list-style-type: none"><li>• Plan to Conduct Extension Activity</li><li>• Conducting of CIA-II</li></ul>
Sep- 2023	<ul style="list-style-type: none"><li>• Conducting of Intra departmental competition</li><li>• To conduct Mentor counseling</li><li>• Conducting of Seminar</li></ul>
Oct- 2023	<ul style="list-style-type: none"><li>• Conducting of CIA-III</li><li>• To conduct Mentor counseling</li><li>• Departmental meeting.</li></ul>
Nov- 2023	<ul style="list-style-type: none"><li>• Display of question bank</li><li>• Conducting of Revision session for slow learners</li><li>• Departmental meeting.</li></ul>
Dec- 2023	<ul style="list-style-type: none"><li>• Submission of theory internal marks.</li><li>• Plan to Conduct Practical Exam</li><li>• University exam may begin.</li><li>• Departmental meeting.</li><li>• Finalization of time table &amp; work load for the staff</li></ul>



# New Prince Shri Bhavani Arts and Science College

Affiliated to the University of Madras | Accredited by NAAC with 'A' grade | ISO 9001:2015 Certified

Patel Road, Medavakkam, Chennai - 600 100.

## DEPARTMENT OF BIOTECHNOLOGY

Jan-2024	<ul style="list-style-type: none"><li>• Conducting of CIA-I</li><li>• Plan to conduct Industrial visit.</li><li>• To conduct Mentor session</li></ul>
Feb-2024	<ul style="list-style-type: none"><li>• Conducting of Intra departmental competition</li><li>• Preparation of required books list</li><li>• Conducting of CIA-II</li><li>• To conduct Mentor session</li><li>• Plan to send the III Year students for internship</li><li>• Conducting of Seminar</li><li>• Departmental meeting.</li></ul>
Mar-2024	<ul style="list-style-type: none"><li>• Conducting of CIA-III</li><li>• To conduct Mentor session</li><li>• Departmental meeting.</li></ul>
Apr-2024	<ul style="list-style-type: none"><li>• To conduct university practical Exam</li><li>• University exam may begin.</li><li>• Submission of theory internal marks.</li><li>• Display of question bank</li><li>• Conducting of Revision for slow learners</li></ul>
May-2024	<ul style="list-style-type: none"><li>• Preparation and Submission of budget proposal.</li><li>• Collection of report of academic programme from members.</li></ul>

**HOD**

**PRINCIPAL**